

ANNUAL REPORT

Purpose

This annual report for the 2024 reporting year has been created by Sault College of Applied Arts and Technology (the “College”) for the sole purpose of meeting obligations and reporting requirements under the *Fighting Against Forced Labour and Child Labour in Supply Chains Act*, SC 2023, c 9 (the “Act”).

Organizational Structure, Activities, and Supply Chains

The College is a publicly funded Crown agency that administers post-secondary and continuing education programs and apprenticeships, both online and on campuses in Sault Ste. Marie, Brampton and Toronto, Ontario.

The College sources goods including teaching materials, computers and electronics, research and lab equipment, and machinery (including aircrafts) used in instruction. Certain goods are also sold on campus, by third-party vendors. These goods include textbooks, apparel and food.

The College works with collaborative sourcing partners in the Canadian education space to assist with its procurement efforts. Most goods are obtained from suppliers within Canada and where possible within Ontario. Generally, the College only imports goods from overseas if those goods are unavailable in Canada (for example, aircraft parts).

Policies and Due Diligence Processes

The College maintains general due diligence processes that promote responsible, ethical and legal procurement practices, including with respect to labour practices within the supply chain.

The College’s Procurement Policy is guided by the College’s aim to maintain high ethical, legal and environmental standards. It also incorporates the College’s Environmental Policy, which requires College purchases, development, and improvements to be structured in a way that minimizes negative environmental impact and that is environmentally sound – including from a sustainability, social responsibly, and fair labour practice perspective.

The College also leverages the supplier network of a collaborative sourcing partner in the Ontario education and public sector. Suppliers within this network are subject to the sourcing partner’s Code of Conduct, which requires supplier compliance with applicable domestic and foreign laws, including with respect to health and safety, labour and employment and human rights, and expressly requires suppliers to be able to demonstrate that their workplaces do not accept child labour; that employees are free to raise workplace concerns without fear of reprisal; and; apply employment standards that meet or exceed legal and regulatory requirements.

The College also abides by the Broader Public Sector Procurement Directive (Ontario), including its Supply Chain Code of Ethics. The Supply Chain Code of Ethics affirms the College’s commitment to work continuously to improve its supply chain policies and procedures, to improve their supply chain knowledge and skill levels, and to share leading practices to ensure an ethical, professional, and accountable supply chain.

In addition, the College maintains workplace policies and procedures to operate in compliance with provincial employment standards, human rights, and occupational health and safety legislation.

