
LIBRARY SERVICES – SAULT COLLEGE SPRING OPEN HOUSE 2021

Library Hours – Fall/Winter 2020-21

(Covid 19 Hours)

Monday - Thursday8:30 am – 6:00 pm
Friday.....8:30 am – 4:30 pm
Saturday - Sunday Closed

Library Contact

Sault College Library

Library@saultcollege.ca

Call: 705 759-2445 ex. 2711 (Currently unavailable)

Text: 705-998-5954

Room: H1112

MS Teams: [Library](#)

Facebook: [Sault College Library](#)

Instagram: [saultcollegelibrary](#)

Twitter: [@rondoylelibrary](#)

Website: www.saultcollegelibrary.ca

Anytime the Library is open, staff are available to answer questions via our Online Chat Service. You can access this on any page of our library website via the green “Ask Us” button on the top left.

When the Library is closed, the Online Chat becomes an FAQ. Students can search the Knowledgebase for answers, or submit their question to be answered when the Library opens.

Peer Tutoring

Peer.Tutoring@saultcollege.ca

Front Desk Services – Online Services

Circulation

Circulation includes:

- Signing material in and out
- Renewing material
- Putting items on hold and picking up holds

Reference

Anytime the library is open, feel free to ask questions about library material, research help, citations, etc

- Quick help with finding specific books, films, etc
- Learn basic catalogue or database searching
- Book appointments with Library Technicians to learn in-depth search strategies

Library PIN

Your Library PIN is used to access online material off-campus, and to access your library account.

- PINs are emailed out on the 6th of every month from "SIRSI" subject line "Library Notice"
- Library Staff can access or reset your PIN

Library Collections

Print Collection

Main Collection

This also includes the Careers, Graphic Novel, Juvenile Fiction and Paperback Collections.

Three Week Loan Period

DVDs

One Week Loan Period

Print Periodicals – Magazines & Journals

One Week Loan Period

Reference

Cannot be signed out

Reserves

Material professors make available for students to use. Item availability and loan period is dependant on professor's instruction.

Variable Loan Period – Usually 3 Hours in Library Use Only

Held at Front Desk

AV Equipment

AV Equipment is currently unavailable due to Covid 19

Overnight Loan

- Laptops (5)

- Video Cameras (11)
- Digital Projectors (2)
- Tripods (5)
- Digital Audio Recorders (5)
- Calculators (10)
- Digital Still Cameras (2)
- 6' X 5' Green Screen (for movie making) (1)
- 6' x 4.5' Projection Screen (1)

3 Day Loan

Cables

- Extension Cables (3)
- AV Cords (2)
- VGA Cords (2)
- Network Cables (2)

Older Equipment

- Cassette Recorder (2)
- DVD/VCR combo (1)
- Overhead Projector (1)
- Slide Projector and Carousel (1)
- CD player/Cassette Player/Radio combo unit (1)

Online Resources

The Library Website features all the library's online resources as well as info for our print/in-person services.

Databases

Databases are collections of journals and articles, sorted by their subject area.

Program Guides

Each program, or program area, has their own Guide on the Library Website. This allows for a personalized homepage to find library resources for your specific program.

Research Help

The Research Help section provides both basic and in-depth help into:

- using the library
- searching databases
- evaluating information
- citations
- Sault College Copyright Policy
- videos tutorials

Any of the above help can also be provided by the library staff.

Chat

Any time the library is open, Library Staff are online and available to help.

The green "Ask Us" button, on the top right of every page, will open the chat menu and connect you with library staff.

You can also email us, send us a message on MS Teams and DM us on Twitter.

Blog

Keep up with the library news with our blog! We share new databases, virtual displays, and any other changes/updates happening at the library.

Peer Tutoring – Study Help

Qualified Peer Tutors – with faculty recommendations – host weekly drop-in group sessions for all students in a program area. Tutors will review course material, help with assignments, test prep and general understanding of material.

See www.saultcollegelibrary.ca/peertutoring for updated schedule



Book Club

Book club is a place to gather to read and discuss books written by Indigenous authors

- It acknowledges the Anishinaabe territory on which we are located
- Creates relationships of reciprocity between Indigenous people and non- Indigenous people
- Affirms our commitment to Indigenous education

Due to interest, we are currently only running a Staff Book Club. Look for Student Book Club information in the Fall Semester.

Library Space

Due to Covid 19 restrictions, the Library Space is currently unavailable to students and staff.

Layout

The Library consists of three floors, all with spaces geared towards student success.

- Floor 1: Reading Room, Front Desk, and Display Under the Stairs
- Floor 2: Computer Lab, Peer Tutoring Room, DVD Collection, Reference Collection, and New Books
- Floor 3: Study Rooms, Lounge, Open Work Space/Balcony, Stacks (main book collection of 24000+ academic titles), Silent Computer Lab, and Individual Study Carrels

Technical Resources

- Computers accessible to anyone with a Sault College login
- Two B&W Printers – Scanners

In Select Study Rooms

- Flat Screen Monitors
- Webcams

Study Rooms

There are 7 Study Rooms available to Students to book anytime the library is open. All Study Rooms are on the Third Floor.

- Study Rooms 1-4: Located in hallway across from elevator.
 - Contains: table, chairs, computer, whiteboard, and flat-screen monitor to be used as a digital whiteboard with up to 4 displays
 - 1-3 also contain webcams
- Study Room 5: In hallway between Lounge and Stacks
 - Contains: table, chairs, computer, whiteboard, and flat-screen monitor to be used as a digital whiteboard with up to 4 displays
- Study Rooms 6-7: In hallway between Lounge and Emergency Exit
 - Contains: table, chairs, computer, whiteboard

Student Cards

Due to Covid 19 – Student Cards are currently printed in Athletics, upstairs from the F-Wing entrance.

Student Cards (Campus One Cards) are printed in the library when the library is fully open. Please bring government issued photo ID – Driver’s License, Passport, etc.

Students are entitled to one Student Card each year. Replacement cards are \$10.

Copyright

Please see www.saultcollegelibrary.ca/researchhelp for Sault College Copyright Guidelines, or visit the front desk for more info

Citations

Please see www.saultcollegelibrary.ca/researchhelp for Citation help, or visit the front desk for more info. We have the APA Manual 6th Edition, and Cites and Sources 4th and 5th editions on reserve.

The Write Place

Also be sure to stop by the Write Place, a tutorial for students wanting help with grammar, sentence structure, essays, reports, resumes, research, and documentation. The Write Place is led by the English Faculty.

Hours – (Changes per semester):

Mondays: 9:30-11:20am

Tuesdays, Wednesdays & Thursdays: 11:30am-1:20pm

Location:

The Write Place MS Team code: **g7kpi**

Email:

thewriteplace@saultcollege.ca

Please Note: The Write Place is NOT an editing service, their purpose is to help students identify and address their own writing challenges.