

SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY
Regular Meeting of the Board of Governors
Thursday, September 20, 2018
Minutes

PRESENT

| | | |
|------------|--------------------|----------------|
| Governors: | D. Zuccato (Chair) | J. Barnes |
| | T. Ambeault | S. Hynna |
| | P. Hewgill | C. Coccimiglio |
| | D. Oraziatti | J. Caicco |
| | L. Buffone | B. Delorenzi |
| | C. Czop | D. Nanang |

| | |
|----------------------|----------------|
| President: | R. Common |
| Secretary Treasurer: | C. Bruno |
| Recording Secretary: | B. Bringleston |

GUESTS

R. Webb, Director, Human Resources
C. Kirkwood, Vice President, Academic & Research
J. Pateman, Quality Assurance Manager
J. Bird, Manager, Library Services
G. Parsons, Professor, Motive Power
J. Schmidt, Professor, Motive Power
T. Recollet, Elder in Residence
N. Moss, Faculty Union
J. Hopper, Sootoday
B. Kelly, Sault Star

REGRETS

| | |
|--------------|----------------|
| J. Naccarato | J. Stadnyk |
| M. Shoemaker | L. Gagnon |
| M. Yourchuk | J. Boyer-Nolan |

The meeting commenced at 4:30 pm in the Boardroom.

Chair Zuccato introduced our new governors and welcomed everyone to the first meeting of the new academic year.

Elder, Ted Recollet, facilitated an opening prayer and smudging session for the board of governors and guests.

1. Approval of Agenda

The Chair's call for items of conflict of interest went unanswered and the agenda was approved as presented.

The Board of Governors were asked to approve the agenda, confirm quorum is present and there are no governors in a conflict of interest.

Moved by: L. Buffone
Seconded by: C. Coccimiglio

The Board of Governors adopts the agenda and confirms quorum is present at the meeting.

Carried

2. **Consent Agenda**

The Board of Governors were asked to approve and adopt the minutes of the board meeting held on June 21, 2018 into the official record book of the board.

Moved by: P. Hewgill
Seconded by: T. Ambeault

The Board of Governors approves the item in the consent agenda as described above.

Carried

3. **China Visit and Development of the Motive Power Technician – Automotive Service Program**

Colin Kirkwood, VP, Academic and Research introduced professors Jamie Schmidt and George Parsons who provided a presentation on their trip to China and the development of the Motive Power Technician program for our Chinese partner institution, Jiujiang Vocational Technical College (JVTC).

The Board of Governors were asked to approve the new Motive Power Technician – Automotive Services program for delivery in China.

Moved by: T. Ambeault
Seconded by: C. Czop

The Board of Governors approve the new Motive Power Technician – Automotive Services program for delivery in China.

Carried

4. **Presentation on new Library Resources for students**

Jason Bird, Manager, Library Services Manager, provided an overview of new library resources available to students and staff. The new learning portal and discovery system have amazing resources available to all students and staff.

5. Annual Program Review Report

Jill Pateman, Acting Quality Assurance Manager provided an overview of the annual program review process. Jill explained that Sault College has transitioned from a five year process to an annual review process as it was decided that programs should be reviewed more frequently than every five years. Streamlining the review process made it possible and practical to complete on an annual basis. Governor Barnes provided positive feedback from a faculty perspective.

Governor Caicco expressed concerns and felt additional detail should have been provided in the report. Colin Kirkwood, Vice President, Academic & Research indicated the program review report was intended to demonstrate on a high level to the board that we have a system in place for reviewing existing programs.

6. Enrolment Update

President Common was very pleased to announce that we have exceeded all our enrolment targets this fall. In fact, we are 190 students above our budgeted target. We have the 2nd highest enrolment in the past 19 years (only 13 students short of being the highest enrolment in the past 19 years). Our international student population has grown substantially and is at 429 students. This contributes over \$6 million to revenue. At the present time Sault College has 7,185 students in total.

7. Health and Safety Report

Cecilia Bruno, Chief Financial Officer provided a health and safety update. We have completed 203 days without a lost time claim. No outstanding MOL orders.

8. Upholding Free Speech in Ontario Colleges

President Common indicated that Colleges Ontario is working on developing a general policy for the college system. Sault College will use this to develop its own policy prior to the December 31st deadline. It was noted that Sault College currently has free speech language in its Student Code of Conduct.

9. Place and time of next meetings

Fall Convocation – October 3, 2018
Sub-Committee Meetings – October 4, 2018
Board of Governors Meeting – October 18, 2018

The meeting adjourned at 5:25 pm.