

SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY  
**Regular Meeting of the Board of Governors**  
Thursday, November 15, 2018  
Minutes

**PRESENT**

Governors:	J. Naccarato (Chair)	J. Barnes
	T. Ambeault	S. Hynna
	P. Hewgill	J. Boyer-Nolan
	D. Oraziatti	M. Shoemaker
	L. Buffone	B. Delorenzi
	C. Czop	L. Gagnon

President:	R. Common
Secretary Treasurer:	C. Bruno
Recording Secretary:	B. Bringleston

**GUESTS**

R. Webb, Director, Human Resources  
C. Kirkwood, Vice President, Academic & Research  
J. Beatty, Vice President, Corporate and Student Services  
L. Burrows, Director, Enrolment and Financial Services  
M. Trainor, Director, Student Services  
S. Smith, Chair, Natural Environment, Business and Design  
B. Kelly, Sault Star

<b>REGRETS</b>	D. Zuccato	J. Stadnyk
	C. Coccimiglio	M. Yourchuk
	J. Caicco	D. Nanang

*The meeting commenced at 4:30 pm in the Boardroom.*

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**1. Approval of Agenda**

The Chair's call for items of conflict of interest went unanswered and the agenda was approved as presented.

The Board of Governors were asked to approve the agenda, confirm quorum is present and there are no governors in a conflict of interest.

**Moved by:** M. Shoemaker

**Seconded by:** L. Gagnon

The Board of Governors adopts the agenda and confirms quorum is present at the meeting.

**Carried**

## 2. **Consent Agenda**

The Board of Governors were asked to approve and adopt the minutes of the board meeting held on September 20, 2018, the Advocacy Committee meeting held on November 1, 2018 and the Building and Finance Committee meeting held on November 1, 2018, into the official record book of the board.

**Moved by:** C. Czop

**Seconded by:** B. Delorenzi

The Board of Governors approves the item in the consent agenda as described above.

**Carried**

## 3. **Approval of new Hospitality and Tourism Management Graduate program**

Colin Kirkwood, VP, Academic and Research indicated that we are continuing to adjust our program mix to capitalize on opportunities that are emerging in the International Department. Colin introduced Sherri Smith, Chair, Natural Environment, Business and Design, who provided an overview of the proposed new Hospitality and Tourism Management Graduate program. This program has been developed in response to numerous requests from our international recruiting agents for post graduate programs. This program is a natural match with our Culinary Management diploma program as well as it pairs nicely with other one year post graduate programs such as Project Management. Graduates will gain administrative and leadership skills that will prepare them for management careers in a variety of worldwide hospitality and tourism operations.

The Board of Governors were asked to approve the new Hospitality and Tourism Management Graduate program for implementation in the fall of 2019 as recommended by the Advocacy Committee.

**Moved by:** L. Buffone

**Seconded by:** S. Hynna

The Board of Governors approve the new Hospitality and Tourism Management Graduate program for implementation in the fall of 2019.

**Carried**

## 4. **Approval of Tuition Fees for the 2019-20 Academic Year**

Laurie Burrows, Director, Enrolment and Financial Services provided an overview of the 2019-20 proposed tuition rate increases. The recommendation was to increase domestic tuition rates by an average of 2.98% which is within the Ministry's maximum allowable increase of 3.0%. These proposed tuition rate increases were approved by the Sault College Student's Union.

A 4% increase to International tuition fees for the upcoming year was recommended to ensure the college remains competitive, affordable and aligned with other publicly funded colleges in the province.

The Board of Governors were asked to approve the proposed 2019-20 tuition rate increases as recommended by the Building and Finance Committee.

**Moved by: J. Boyer-Nolan**

**Seconded by: T. Ambeault**

The Board of Governors approves the proposed 2019-20 tuition rate increases as recommended by the Building and Finance Committee.

**Carried**

#### **5. Approval of Program Ancillary Fees for the 2019-20 Academic Year**

Matt Trainor, Director of Student Services provided an overview of the proposed increases to program specific fees. There were no proposed increases to compulsory ancillary fees and only two program fee changes:

- a) Technology fee for Media and Design programs (new fee)
- b) Natural Environment program field camp fees increase to cover increasing fuel costs, food costs, etc.

The Board of Governors were asked to approve the proposed 2019-20 ancillary fee increases as recommended by the Building and Finance Committee.

**Moved by: P. Hewgill**

**Seconded by: T. Ambeault**

The Board of Governors approves the proposed 2019-20 ancillary fee increases as recommended by the Building and Finance Committee.

**Carried**

#### **6. Northern Policy Institute**

President Common provided an overview of the report prepared by the Northern Policy Institute outlining the demographic challenges facing northern Ontario communities along with a growth strategy. It's important for the community to realize the importance and value that international and Indigenous students bring to our community.

#### **7. Health and Safety Report**

Cecilia Bruno, Chief Financial Officer provided a health and safety update. We have completed 240 days without a lost time claim. No outstanding MOL orders.

#### **8. Place and time of next meetings**

Board of Governors Meeting - December 20, 2018

*The meeting adjourned at 5:06 pm.*