

SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY
Regular Meeting of the Board of Governors
Thursday, May 31, 2018
Minutes

PRESENT

Governors:	D. Zuccato (Chair)	L. Buffone
	T. Ambeault	J. Naccarato
	P. Hewgill	C. Coccimiglio
	L. Gagnon	M. King
	J. Barnes	M. Yourchuk
	C. Czop	J. Stadnyk

President:	R. Common
Secretary Treasurer:	C. Bruno
Recording Secretary:	B. Bringleson

GUESTS

J. Beatty, Vice President, Corporate & Student Services
C. Kirkwood, Vice President, Academic & Research
Members of Faculty Local 613
B. Kelly, Sault Star
J. Hopkin, Sootoday

REGRETS	M. Shoemaker	K. Martin
	J. Boyer-Nolan	J. Caicco

The meeting commenced at 5:10 pm in the Boardroom.

1. Approval of Agenda

The Chair's call for items of conflict of interest went unanswered and the agenda was approved as presented.

The Board of Governors were asked to approve the agenda, confirm that quorum is present and that there are no governors in a conflict of interest.

Moved by: J. Naccarato

Seconded by: C. Czop

The Board of Governors adopts the agenda and confirms that a quorum is present at the meeting.
Carried

2. **Consent Agenda**

The consent agenda was reviewed and the Board of Governors were asked to approve and adopt the following minutes into the official record book of the board:

- Minutes of the Governance Committee meeting held on May 24, 2018
- Confirmation of the Electronic Resolution conducted May 7, 2018 re: reinstatement of Mechanical Engineering three year degree program.

Moved by: J. Naccarato

Seconded by: L. Gagnon

The Board of Governors approves the items in the consent agenda as described above.

Carried

3. **Elections for Officer Positions**

In accordance with By-Law No. 1, section 11.2, the Chair, 1st Vice-Chair and 2nd Vice-Chair shall be elected by the external members of the Board of Governors for a 1-year term commencing September 1. At the April 19th, 2018 meeting of the board, nomination forms were distributed and were due on April 30th, 2018. As per section 11.3.1, the Chair will not hold the position of Chair in his/her final year on the board, but will remain as a regular member providing guidance and support to the incoming Chair in relation to outstanding business.

For the position of Chair we received one nomination; David Zuccato, nominated by John Stadnyk, seconded by Christine Coccimiglio and accepted. Having only one nomination for the office, Ms. Bruno declared that the nominated Governor Zuccato be acclaimed to the position of Chair.

For the position of 1st Vice Chair we received one nomination; Jason Naccarato, nominated by Lyne Gagnon, seconded by David Zuccato and accepted. Having only one nomination for the office, Ms. Bruno declared that the nominated Governor Naccarato be acclaimed to the position of 1st Vice Chair.

For the position of 2nd Vice Chair we received one nomination; John Stadnyk, nominated by David Zuccato, seconded by Thom Ambeault and accepted. Having only one nomination for the office, Ms. Bruno declared that the nominated Governor Stadnyk be acclaimed to the position of 2nd Vice Chair.

4. **2018-19 Audited Financial Statement**

Christine Coccimiglio provided an overview from the meeting held on May 23, 2018. At this meeting KPMG had presented the audit findings report for the fiscal year ended March 31, 2018. They confirmed the audit process went well and was completed in a timely manner. The financial statements are presented fairly, in all material respects and in accordance with Canadian Public Sector Accounting Standards. The Ministry financial sustainability metrics have all been significantly exceeded and the organization is in a healthy financial position.

The Board of Governors were asked to approve the Audited Financial Statements for the fiscal year ended March 31, 2018 as recommended by the Audit Committee.

Moved by: J. Stadnyk

Seconded by: P. Hewgill

The Board of Governors approves the Audited Financial Statements for the fiscal year ended March 31, 2018 as recommended by the Audit Committee.

Carried

5. **Report from Governance Committee**

Governor Gagnon provided an update from the Governance Committee meeting held on May 24, 2018. She provided an overview of the results of the Governors Self-evaluation survey. She highlighted areas of strength along with areas for improvement.

The Committee also had a presentation from Wishart Law in which they presented the results of their by-law review along with some suggested changes.

6. **Health and Safety Report**

Cecilia Bruno, Chief Financial Officer provided a health and safety update. The quarterly report for the period ended March 31, 2018 was presented. We have completed 124 days without a lost time claim and there were no outstanding orders with the Ministry.

7. **Place and time of next meetings**

Convocation Ceremonies – May 31, 2018; June 1, 2018

Sub-Committee Meetings – June 7, 2018

Board of Governors Meeting – June 21, 2018

The meeting adjourned at 6:00 pm.