

SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY
Regular Meeting of the Board of Governors
Thursday, June 21, 2018
Minutes

PRESENT

Governors:	D. Zuccato (Chair)	J. Boyer-Nolan
	T. Ambeault	J. Naccarato
	P. Hewgill	C. Coccimiglio
	M. King	J. Caicco
	M. Yourchuk	K. Martin
	C. Czop	

President:	R. Common
Secretary Treasurer:	C. Bruno
Recording Secretary:	B. Bringleston

GUESTS

J. Beatty, Vice President, Corporate & Student Services
C. Kirkwood, Vice President, Academic & Research
S. Smith, Chair, Natural Environment and Business
B. Kelly, Sault Star

REGRETS	J. Barnes	J. Stadnyk
	M. Shoemaker	L. Gagnon
	L. Buffone	

The meeting commenced at 5:05 pm in the Boardroom.

President Common acknowledged that we are in the Robinson-Huron Treaty territory and the land we are gathered on is in the traditional territory of the Anishnaabek peoples and we recognize the contributions that the First Nations, Metis and Inuit have made as we celebrate National Indigenous Peoples Day.

1. Approval of Agenda

The Chair's call for items of conflict of interest went unanswered and the agenda was approved as presented.

The Board of Governors were asked to approve the agenda, confirm that quorum is present and that there are no governors in a conflict of interest.

Moved by: P. Hewgill
Seconded by: K. Martin

The Board of Governors adopts the agenda and confirms that a quorum is present at the meeting.
Carried

2. **Consent Agenda**

The Board of Governors were asked to approve and adopt the minutes of the board meeting held on May 31, 2018 and the Advocacy Committee meeting held on June 7, 2018 into the official record book of the board.

Moved by: J. Naccarato

Seconded by: C. Czop

The Board of Governors approves the items in the consent agenda as described above.

Carried

3. **2018-19 Operating and Capital Budget**

President Common provided an overview of the 2018-19 Operating and Capital budgets. President Common indicated that we are projecting enrolment increases in domestic, international and BScN programs. He further indicated that he is pleased to be presenting a balanced budget this year.

Sufficient funds have been secured for some strategic investments, such as:

- Indigenous Education – recruitment, renovations, incorporating Indigenous culture in the iE3 building, infusing Indigenous culture into curriculum and identifying Indigenous learning outcomes
- Distance education – E Learning
- International – the International Centre will open this year within the iE3 building
- Aviation – increased flying, more instructors, increased fuel and additional students.

Cecilia Bruno, Chief Financial Officer, provided an overview of the capital budget, both funding and expenditures. General discussion took place and any questions were answered.

With no further questions the Board of Governors were asked to approve the 2018-19 Sault College Operating and Capital Budgets as presented.

Moved by: J. Naccarato

Seconded by: T. Ambeault

The Board of Governors approve the 2018-19 Sault College Operating and Capital Budgets as presented.

Carried

4. **2018-19 Business Plan**

The Board of Governors received a copy of the draft 2018-19 business plan in the board package for review. Vice President Colin Kirkwood provided an overview of the process undertaken in the development of the business plan and provided an overview of the goals for the upcoming year. The initiatives described in business plan are aligned with both the strategic plan and the strategic mandate agreement.

With no concerns raised, the Board of Governors were asked to approve the 2018-19 Sault College Business Plan for submission to the Ministry.

Moved by: P. Hewgill

Seconded by: J. Nolan

The Board of Governors approve the 2018-19 Sault College Business Plan for submission to the Ministry of Training, Colleges and Universities.

Carried

5. Report from Advocacy Committee

In Governor Shoemaker's absence, Governor King provided an overview of the Accommodation and Human Rights Management graduate certificate program. This program was developed in response to both applicant and market demand and is being launched through the Northern Colleges Collaboration Project.

With no concerns raised, the Board of Governors were asked to approve the Accommodation and Human Rights Management Graduate Certificate program.

Moved by: C. Czop

Seconded by: J. Nolan

The Board of Governors approve the Accommodation and Human Rights Management Graduate Certificate program.

Carried

Sherri Smith, Chair, Natural Environment and Business, provided an overview of the Supply Chain Management post graduate program. This program is very attractive to international students and was highly recommended by our international recruiting agents. It is a program area that is growing in demand and it's an area of growth in terms of job opportunities.

We will be applying the Ministry for approval so that domestic students can also enrol. With Ministry approval the program will be launched for International and domestic students in January 2019.

The Board of Governors were then asked to approve the Supply Chain Management Graduate Certificate program.

Moved by: C. Coccimiglio

Seconded by: M. Yourchuk

The Board of Governors approve the Supply Chain Management Graduate Certificate program.

Carried

6. **2017-18 Annual Report**

President Common provided an overview of the draft 2017-18 Sault College Annual Report. A copy of the report had been provided to the Board of Governors in their meeting package.

With no concerns raised, the Board of Governors were asked to approve the 2017-18 Annual Report for submission to the Ministry of Training, Colleges and Universities.

Moved by: K. Martin

Seconded by: P. Hewgill

The Board of Governors approves the 2017-18 Annual Report for submission to the Ministry of Training, Colleges and Universities.

Carried

President Common mentioned that the Sault College BScN program and been re-accredited by the Canadian Association of Schools of Nursing (CASN) Accreditation Bureau for a 5-year term.

7. **Tanzania Project Video**

The projects in Tanzania which are sponsored by the Canadian Government have been extremely successful. President Common shared a video with the board that was created by a couple of our Digital Media students. In February 2018, two of our Digital Media students had the incredible opportunity of travelling to Tanzania to assist on these projects. The duo visited both project sites, completing over 50 short interviews with students and faculty and filmed material for over 25 individual programs. They developed a short video promoting the Pre-Technology program at ATC and a second video that is specifically designed to encourage women to enroll in the Technical training programs.

8. **2018-19 Sub-Committee Composition**

The Board of Governors were asked to approve the Sub-Committee composition for the 2018-19 academic year as recommended by the Executive Committee.

Moved by: C. Czop

Seconded by: J. Naccarato

The Board of Governors approve the Sub-Committee composition for the 2018-19 academic year as recommended by the Executive Committee.

Carried

9. **Health and Safety Report**

Cecilia Bruno, Chief Financial Officer provided a health and safety update. We have completed 139 days without a lost time claim.

10. Place and time of next meetings

Sub-Committee Meetings – September 6, 2018

Board of Governors Meeting – September 20, 2018

The meeting adjourned at 5:47 pm.