



International Student Refund Form

REASON FOR REFUND REQUEST

- Denied Study Permit:**
 Upon submission of sufficient proof of Study Permit denial, including copy of original refusal, you will be considered for a refund. Fees will be refunded and returned minus:
 \$400 administration fee
- Unable To Attend/Withdrawal (Before Day 10 of Classes):**
 Ancillary fees, residence fees and health insurance fees are non-refundable. Tuition fees will be refunded and returned minus:
 \$400 administration fee
 \$2,100 withdrawal fee

REQUIRED DOCUMENTS

- I have submitted copies of required documents as listed below:**
- Typewritten Sault College International Student Refund Form
 - Unmodified Visa Refusal file from Immigration, Refugees and Citizenship Canada
 - transferring to another school, a copy of the LOA from the College/University
- I have scanned all required documents including this form into ONE (1) PDF file**

This form must be type-written. We will not accept hand-written forms.

FIRST NAME		LAST NAME	
STUDENT ID #		TELEPHONE	
CURRENT ADDRESS (Please make sure your address is up to date on the Sault College Student Portal)			
EMAIL		AGENT	
PROGRAM NAME		PROGRAM CODE	CAMPUS
TERM AND YEAR			
<input type="checkbox"/> Fall (September) 20 ____		<input type="checkbox"/> Winter (January) 20 ____	<input type="checkbox"/> Summer (May) 20 ____

- I paid my fees through CIBC International Student Pay Service or through Flywire**
 My fees will be returned to the originating method of payment. Bank charges may apply and will be deducted from the applicable refund. I do not need to complete any additional pages of this refund form if this was my only method of payment.
- I paid my fees by cash, debit, via the Sault College Student Portal, or via a Canadian credit card. The funds originated from a Canadian bank account or via a beneficiary with a Canadian bank account**
 My payment originated from within Canada and my refund will be directly deposited into the Canadian bank account I identify. I will identify the Canadian bank account on page 2.
- I paid my fees via international wire transfer OR via a credit card or account from outside of Canada**
My payment originated from outside Canada and will be returned to the country of origin as per the details I provide. Bank charges may apply and will be deducted from the applicable refund. I will identify the international bank account on page 3.

*I have read and fully understood the terms and conditions of the Sault College withdrawal/refund policy.
 I confirm that I've provided accurate information and authorize the refund of my fees to the indicated recipient.*

SIGNATURE (Must be signed by Sault College Student)	DATE
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Refund for payments made from a Canadian account/credit card

I paid my fees by cash, debit, via the Sault College Student Portal, or via a Canadian credit card. The funds originated from a Canadian bank account or via a beneficiary with a Canadian bank account. My payment originated from within Canada and my refund will be directly deposited into the Canadian bank account I identify. I will complete this page.

This form must be type-written. We will not accept hand-written forms.

REFUND INFORMATION

REFUND TO:	
<input type="checkbox"/> Self (Must match address on Sault College student portal)	<input type="checkbox"/> Beneficiary
FULL NAME	EMAIL
ADDRESS	
TELEPHONE	RELATIONSHIP

AUTHORIZATION AGREEMENT

We hereby authorize The Sault College of Applied Arts and Technology to initiate automatic deposits to our account at the financial institution named below. We also authorize The Sault College of Applied Arts and Technology to make withdrawals from this account in the event that a credit entry is made error.

Further, we agree not to hold The Sault College of Applied Arts and Technology responsible for any delay or loss of funds due to incorrect or incomplete information supplied by us or by our financial institution or due to an error on the part of our financial institution in depositing funds to our account.

This agreement will remain in effect until The Sault College of Applied Arts and Technology receives a written notice of cancellation from us or from our financial institution, or until we submit a new direct deposit form to the Sault College Financial Services Department.

FINANCIAL INFORMATION

NAME OF FINANCIAL INSTITUTION	INSTITUTION NO. (3 digits)	TRANSIT NO.	ACCOUNT NO.
ADDRESS OF FINANCIAL INSTITUTION			
SIGNATURE			
AUTHORIZED SIGNATURE (Primary)	NAME	DATE	



Refund for payments made from an account/credit card outside of Canada

I paid my fees via international wire transfer OR via a credit card or bank account outside of Canada. My payment originated from outside Canada and will be returned to the country of origin as per the details I provide. Bank charges may apply and will be deducted from the applicable refund. I will complete this page.

BANK ACCOUNT HOLDER INFORMATION

BANK ACCOUNT HOLDER NAME (Must be the same as bank records)
BANK ACCOUNT HOLDER ADDRESS (Holder address should follow the following format: Apartment Number, Street Number, Street Name, Street Type (Road, Avenue, etc.) Street Direction, City, Province/State, Country, and Postal/Zip Code)
BANK ACCOUNT HOLDER TELEPHONE

BANK ACCOUNT INFORMATION

Providing incorrect information on this form will delay refund of fee.

CURRENCY FOR BANK TO RECEIVE	
<input type="checkbox"/> Canadian Dollar <input type="checkbox"/> US Dollar	
BANK NAME	
BANK ADDRESS Bank Address should follow the following format: Apartment Number, Street Number, Street Name, Street Type (Road, Avenue, etc.) Street Direction, City, Province/State, Country, and Postal/Zip Code	
BANK TELEPHONE	BANK ACCOUNT NUMBER OF ACCOUNT HOLDER
SWIFT CODE	IFSC CODE (Required for Bank Transfer to INDIA)
ABA CODE (Required for Bank Transfer to USA)	IBAN CODE (Required for Bank Transfer to EUROPE)